

Health & Safety Statement



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Health and Safety Policy

For Freelancer Training Service Provider – LiftSkill Academy

Introduction

LiftSkill is a Professional Freelancer Training Service Provider specialising in Mechanical Handling Equipment (MHE), including Forklift Training. It is committed to maintaining a safe and healthy working environment for our trainers, candidates, clients, and all individuals involved in our operations. This Health and Safety Statement outlines our commitment to safety and the measures we undertake to prevent accidents and promote well-being.

Our Aim

1. To ensure the health and safety of our trainers, candidates, clients, and other stakeholders during Forklift Training conducted on remote client sites.
2. To Comply with all relevant health and safety legislation, customer health and safety procedures and policies, regulations, and industry standards applicable to our operations.
3. To foster a safety culture encouraging active participation and responsibility for health and safety among our team members.

Responsibilities

- *Management.* Management is responsible for providing the necessary resources, such as safety information specific to clients' sites, training, such as conversion or refresher courses, and support to maintain a safe working environment, including regularly reviewing and updating safety procedures in response to changes in health and safety laws.
- *Trainers.* Trainers are responsible for implementing and adhering to all safety protocols during Forklift Training, including but not limited to conducting thorough safety assessments of remote client sites and sticking to clients' specific health and safety policies and procedures.
- *Clients.* Clients must provide accurate information about the training site, including potential hazards, and cooperate with trainers to ensure a safe learning environment.
- *Trainees (Candidates).* Trainees are expected to cooperate with the Trainers and adhere to safety guidelines during the training sessions.

Key Safety Procedures

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1. **Site Risk Assessment.** Before commencing training, trainers will comprehensively assess the remote client site to identify and mitigate potential safety hazards. The latter include but are not limited to presenting LOLER 98 and PUWER 98 in date certification and assessing practical and theory areas for hazards, like traffic, excessive noise, etc.
2. **Personal Protective Equipment (PPE).** All individuals present during the training must use PPE that is appropriate to the client's site, including but not limited to safety helmets, high-visibility vests, and safety shoes.
3. **Emergency Procedures.** Trainers will follow the customer's emergency procedures, communicate them to all participants, and ensure they are familiar with evacuation routes and assembly points.
4. **Equipment Maintenance.** Trainers will inspect all forklift equipment before use to ensure it meets safety standards. Any defects or issues will be reported and addressed promptly.
5. **Communication.** Effective communication regarding safety instructions and protocols is vital. Trainers will communicate clearly and ensure participants understand safety guidelines using specific MHE.

Continuous Improvement. LiftSkill is committed to regularly reviewing and improving our health and safety procedures. Feedback from trainers, trainees, clients, and incident reports will be analysed to implement corrective actions and enhance our safety protocols.

Review: This Health and Safety Policy will be reviewed annually to ensure its relevance and effectiveness.

For any questions or concerns about this Health and Safety Statement, candidates, trainers and clients are encouraged to contact us at the following email address: liftskill@outlook.com. Alternatively, you may fill out our contact form online at <https://www.liftskillacademy.co.uk/>